

# A Children's Garden ADMISSION AGREEMENT VISTA TUITION ADDENDUM 2014

## Child's Information ("Child")

Child's Last Name                      First Name                      Middle Name

The following terms and conditions are hereby incorporated in and made part of the Admission Agreement dated \_\_\_\_\_ 20\_\_\_\_ ("Enrollment Date"), by and between A Children's Garden, LLC ("Center") and the undersigned below ("Parent"). All of the terms and conditions contained in the original Agreement or prior Addenda, which have not been specifically modified or deleted by this Addendum, remain in force.

### 1. Basic Services

In addition to the provided Basic Services, Center will provide Child with a nutritional lunchtime meal.

### 2. OPTIONAL SERVICES

There are no optional services provided at this location.

### 3. SCHEDULE AND TUITION

**3.1 Basic Services Schedule.** Except as otherwise provided in this Agreement, Center will provide the Basic Services each month according to the following schedule ("Child's Schedule"):

**3.2 Basic Tuition.** Parent shall pay to Center the below listed fee ("Tuition Fee") for the basic Services corresponding to the Child's Schedule. A tuition payment schedule is posted at the school.

	Program	Drop-off Time	Pick-up Time
	<b>Full-Day Programs</b>		
<input type="checkbox"/>	Five (5) Full Days	7:30AM (or later)	5:30PM (or earlier)
<input type="checkbox"/>	Four (4) Full Days	7:30AM (or later)	5:30PM (or earlier)
<input type="checkbox"/>	Three (3) Full Days	7:30AM (or later)	5:30PM (or earlier)
<input type="checkbox"/>	Two (2) Full Days	7:30AM (or later)	5:30PM (or earlier)
	<b>Half-Day Programs</b>		
<input type="checkbox"/>	Five (5) Half Days	8:30AM (or later)	12:30PM (or earlier)
<input type="checkbox"/>	Four (4) Half Days	8:30AM (or later)	12:30PM (or earlier)
<input type="checkbox"/>	Three (3) Half Days	8:30AM (or later)	12:30PM (or earlier)
<input type="checkbox"/>	Two (2) Half Days	8:30AM (or later)	12:30PM (or earlier)

4-Week Month	5-Week Month
\$680.00	\$850.00
\$592.00	\$740.00
\$484.00	\$605.00
\$376.00	\$470.00
\$460.00	\$575.00
\$392.00	\$490.00
\$324.00	\$405.00
\$252.00	\$315.00

**3.3. Holiday Schedule.** Center will not be open and the Basic Services will not be provided on the following Holidays:

- Winter Break (2 Weeks)
- President's Weekend
- Independence Day
- Labor Day
- Memorial Day
- Thanksgiving Week
- Martin Luther King Day
- Veteran's Day
- Spring Break Week
- Staff Development Days

The Center is also subject to closure the day before and after a weekend holiday. Parent will not receive a refund of or a credit against the Tuition Fee (as defined in Section 3.2 of this Agreement) for such days. All other school closures will be posted at the school in advance and will be prorated on a daily basis.

### 4. PAYMENT

\_\_\_\_\_ (director initial)

\_\_\_\_\_ (parent initial)  
\_\_\_\_\_ (parent initial)

**4.1 Due Date.** Except as otherwise expressly stated in this Agreement, payment in full of the Tuition Fee for each month and Additional Fees incurred in the previous month are due on the first calendar day of the month in which the Basic Services are to be provided. If Parent enrolls Child in Center's Program mid-month, Parent shall pay, on or before the first day Child attends Center's program, a portion of the Tuition Fee, prorated on a daily basis for the remainder of such month.

**4.2 Methods of Payment.** Except as otherwise expressly stated in this Agreement, any payment to be made by Parent to Center under this Agreement or otherwise ("Payment") may be made by cash, or by check or money order payable to the order of *A Children's Garden*. All payments must be made or delivered directly to the Center's Director at Center's Address. Parent shall be solely responsible for any Payment lost, stolen or mislaid before such Payment is received by Center's Director.

**4.3 Late Payment Fee.** A fee of \$50.00 ("Late Payment Fee") will be assessed on the sixth (6<sup>th</sup>) day of each calendar month that payment is not received.

**4.3 Returned Check Fee.** A fee of \$25.00 ("Returned Check Fee") will be assessed for any checks returned to Center by the bank, in addition to the Late Payment Fee.

**4.4 Suspension and Termination for Late Payment.** If Center's Director has not received payment from Parent for the Tuition Fee on or before the sixth (6<sup>th</sup>) day after payment of such fee is due ("Overdue Payment"), Center may refuse to admit Child to Center's Program each day until parent makes Overdue Payment in full in cash. However, if Center's Director has not received the Overdue Payment on or before the thirteenth (13<sup>th</sup>) day after such payment is due, Center is likely to terminate Child's enrollment at Center in accordance with Section 8 of this Agreement.

**4.3 Late Pick-Up Fees.** Each day a Child is picked up at Center later than 5:30PM ("Closing Time"), Parent shall be assessed a fee of \$15 for each fifteen (15) minutes or portion thereof, after such Closing Time ("Late Pick-up Fee"). Parent shall pay Center the Late Pick-Up Fee on the day the Late Pick-Up Fee is assessed against Parent. If late pick-ups are habitual, the Center is likely to terminate Child's enrollment at Center in accordance with Section 8 of this Agreement.

**4.4 Half-Day Late Fees.** Each day a Half-Day Child is picked up at Center later than the scheduled Pick-Up Time for such day as provided in Section 3.1 of this Agreement, Parent shall be assessed a fee of \$10 for each (1) hour or portion thereof, after such Pick-Up Time ("Half-Day Late Fee"). Parent shall pay Center the Half-Day Late Fee on the day such fee is assessed against Parent.

**4.4 Medical Care Financial Responsibility.** If the Child is provided medical care on an emergency basis or otherwise, Parent shall be financially responsible for such care and treatment.

**7. WITHDRAWAL BY PARENT**

Parent may withdraw Child from Center's Program at any time; however, that Parent shall notify Center in writing one (1) month in advance of withdrawing Child from Center's Program. Failure to give (1) month prior written notice of such withdrawal to Center shall result in a charge for the next month's Tuition Fee, prorated on a daily basis.

**8. TERMINATION**

If Center exercises its right to terminate Child's enrollment under Section 8 of this Agreement, Parent is entitled to a refund prorated on a daily basis for the remainder of such month.

**ACCEPTANCE**

I/We have read and understand the forgoing Addendum and I/We agree to be bound by all the terms and conditions stated herein.

Received and accepted.

\_\_\_\_\_  
Parent / Legal Guardian Signature                      Date

By:         A CHILDREN'S GARDEN, LLC  
              (a Delaware Limited Liability Company)

\_\_\_\_\_  
Parent / Legal Guardian Name (please print)

By:         \_\_\_\_\_  
Center Director's Signature                                      Date

\_\_\_\_\_  
Parent / Legal Guardian Signature                      Date

\_\_\_\_\_  
Center Director's Name (please print)

\_\_\_\_\_  
Parent / Legal Guardian Name (please print)

\_\_\_\_\_ (director initial)

\_\_\_\_\_ (parent initial)  
\_\_\_\_\_ (parent initial)